



MARCHÉ BON ACCUEIL

Admission criteria:

- Live under the threshold of poverty;*
- *Have housing;*
- *Have a legal(*) status in Canada*

DOCUMENTS REQUIRED TO OPEN AND UPDATE A FILE (between January 2021 – March 2021)
Annual fees apply depending on family revenue (fee between 5 to 20\$ per person)

***It is necessary to MAKE AN APPOINTMENT to open a new file**

1. Provide for EACH person in the household ONE of the following proofs of identity:
<ul style="list-style-type: none"> • Valid Medicare card (RAMQ) • Valid driver's licence • Valid Canadian passport • Permanent residency confirmation/card • Immigration documents (Ex : Asylum Seeker/Refugee document, Valid Work Permit or other)

2. Provide ONE of the following proofs of address:
<ul style="list-style-type: none"> • Lease/Rent contract/Landlord receipt • Letter from landlord or from person who signed the lease • Hydro Québec bill • Home telephone bill/Home cable bill (i.e. Bell Canada, Videotron or other)

Office hours to update and open a file (MTL-NORTH)

Monday: 08:30 -11:00 and 13:00 -14:00

Market hours (MTL-NORTH)

Wednesday: 09:30 -11:00 and 13:00 -14:30

Office hours to update and open a file (ST-HENRI)

Tuesday: 08:30 -11:00 and 13:00 -14:00

Wednesday: 08:30 -11:00

Thursday: 08:30 -11:00 and 13:00 -14:00

Friday: 08:30 -11:00 and 13:00 -14:00

Market hours (ST-HENRI)

Tuesday: 08:30 -11:00

Thursday: 08:30 -11:00 and 13:00 -14:00

Friday: 08:30 -11:00 and 13:00 -14:00

3. Provide for EACH person in the household aged 18 years and older each of the required documents according to their income source		
Financial situation	Documents to provide	
Provincial and Federal Child Allowances for children	Three (3) last bank statements	Or letter from the government with the <u>amounts of the allowances</u>
Employment	Three (3) last bank statements	And the last payslip
Public Social Assistance/Welfare, Housing Allowance	Three (3) last bank statements	And the claim slip with <u>Welfare amount</u>
Student Loans and Bursaries	Three (3) last bank statements	And the detailed full-time calculation table <u>with the monthly amounts</u>
French Course paid by the MIDI	Three (3) last bank statements	And the letter from the MIDI with the <u>weekly amount</u>
Unemployment and Employment Insurance	Three (3) last bank statements	And the letter from Employment Insurance <u>with the amount</u>
Sick leave from work	Three (3) last bank statements	And the letter from the CNESST <u>with the amount</u>
Parental leave	Three (3) last bank statements	And the letter of Parental Insurance <u>with the amount</u>
Canadian or Quebec pension	Three (3) last bank statements	Or a bank book <u>with pension(s) the amount(s)</u>
Disability benefits	Three (3) last bank statements	And the letter of Disability Benefits <u>with the amount</u>
Self-employed	Three (3) last bank statements	And the last Notice of Assessment
Any other source of income not mentioned above	Three (3) last bank statements	
Notice of assessment of each adult in the family		

(*)There are some exceptions